

Welcome in Esslingen/Germany

FHTE guide for undergraduate exchange students

Hello students!

Every semester new students from all over the world come to study or do an internship at the University of Applied Sciences in Esslingen (FHTE – Fachhochschule Esslingen – Hochschule für Technik). Getting used to a new city, a new country and a new culture with a foreign language is a challenge at the beginning. This is normal and we are here to help you with any problems or questions you might have. In this brochure you will find useful information, hints and addresses. If we have left out any important information, please feel free to let us know so that we can improve this brochure for future students!

This brochure should accompany you during your whole stay in Esslingen, so keep it in a safe place and have a look at it once in a while. There are a lot of deadlines and events of which we cannot always inform you separately, but using this brochure you should be able to get organized by yourself.

We hope your time here will be a wonderful experience and that you enjoy your stay in Esslingen.

Your International Office

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1. Introduction

Contact Persons and Addresses

International Office:

FHTE Fachhochschule Esslingen – Hochschule für Technik
Akademisches Auslandsamt
Kanalstr. 33
73728 Esslingen, Germany

Room S.1.107

Fax: +49-711-397-3081

Web page: <http://www.fht-esslingen.de>

Office hours:

Monday and Tuesday 9-11 a.m., Thursday 2-4 p.m. or by appointment

Beate Maleska (Head of International Office)

Phone: +49-711-397-3082

Diana Zelder (finances, scholarships, teaching staff mobility)

Phone: +49-711-397-3079, diana.zelder@fht-esslingen.de

Silke Schubert (student exchange programs, partner universities)

Phone: +49-711-397-3080, aaa@fht-esslingen.de or silke.schubert@fht-esslingen.de

Accommodation Service

Room S 1.120

Fax: +49-711-397-3081

e-mail: housing@fht-esslingen.de

Web page: <http://www.fht-esslingen.de>

Office hours:

Monday, Tuesday, Thursday 9-11 a.m. and Thursday, 2 – 4 p.m.

Stefanie Grage

Phone: +49-711-397-3102

Andrea Hilebrand-Schmidt

Phone: +49-711-397-3123

University Programs for International Students

In its 9 departments, the FHTE offers 17 undergraduate degree programs taught in German, 3 English and 1 German master programs. An integral part of the curriculum of the undergraduates are two mandatory internships of 6 months each which are designed to give students practical experience in their field of study.

For students from abroad, a number of degree and exchange programs are available, as you can see from the program overview. Detailed information about the exchange programs organized by the International Office can be found in the annex or in separate flyers.

We are pleased to welcome students from all over the world every year within the SOCRATES/ ERASMUS scheme and from partner universities with bilateral agreements. The FHTE currently has around 600 foreign students of which approx. 280 have completed their secondary education in Germany and cooperates with more than 50 universities in around 20 different countries (2003).

Application procedure for exchange programs

The international program coordinator at your home university should supply you with the necessary information and application materials. In case you are not sure who your coordinator is, kindly contact the International Office at FHTE.

Please note the application deadlines:

For Winter Semester: **30 May**
For Summer Semester: **30 November**

For international student, it is very important to meet these deadlines as admission and dormitory place depend on applying in time. Please note: Applications will not be processed unless all documents are mailed together to the International Office through the coordinator of your home university.

The coordinator of our partner university (your home university) will receive an official letter of acceptance for the students accepted. Some weeks prior to the arrival, the students will receive a package with further information from the International Office of the FHTE.

Visa Requirements

If you are a US/Canadian/Japanese/EU citizen, it is not necessary for you to apply for a visa in advance. However, you will need a residence permit. This will be granted to you in Germany when you register at the FHTE and present the required documents at the local authorities („Ausländerbehörde“). Students of other nationalities will receive an invitation letter from us and must follow the visa application procedures as outlined in the chapter „Preparing for your trip“.

Academic Calendar

The academic year at the FHTE is divided into two semesters of 15 weeks each. The winter semester lasts from September to February and the summer semester from March to August. **You will be informed about the exact dates in your welcome letter.** The table below is just an example and is not valid for all programs!! **Note: Please respect the official arrival date as indicated in the welcome letter, as we will organize welcome procedures at this date for all exchange students.**

	Winter Semester	Summer Semester
Arrival/Registration	First week of September	First week of March
Orientation/German intensive classes	Second/third week of September	Second week of March
First regular classes	Last week of September	Third week of March
Exam period	Starting end of January	Starting early July
Christmas/Pentecost holidays	Approx. 24 Dec. – 6 Jan.	About one week
Semester break	mid-February to mid-March	End of July to end of September

Orientation Program

We organize an orientation for all exchange students in order to prepare you for studying at the FHTE. You will be introduced to the FHTE and life in Germany and we will help you with the administrative steps to be done, such as getting health insurance, bank account, residence permit, access to computer labs, enrollment etc. By attending the orientation you will have the opportunity to meet other international students or tutors and ask any questions you may have. You will also meet your departmental advisor in order to discuss all questions concerning your schedule, so it is absolutely necessary for a successful semester to arrive on time. We will then have tours of the two university sites, the main buildings and the library. There will also be sightseeing tours of Esslingen and Stuttgart. Exact timetables and locations will be provided upon arrival. The following schedules give you a rough idea of the meetings and tours we will have.

Example of a Winter Semester Schedule

WEEK 1 01. – 3.09.1999	Arrival at the FHTE Check-in: International Office Check-in: Student dormitories Orientation meeting Opening bank account, getting health insurance and residence permit
WEEK 2 06. - 10.09.1999	Intensive Courses: German as a foreign language Introduction to Economic, Technical and Social History Immatriculation Placement test for language classes Tour of Esslingen Campus Tour
WEEK 2 13. – 17.09.1999	Continuation of German Intensive and History classes Introduction to Computer Labs Housing Information
WEEK 3 20. – 24.09.1999	Continuation of German Intensive and History classes Reception with the President of FHTE, Welcoming international students
WEEK 4 27.09. – 01.10.	First day of regular classes

Example of a Summer Semester Schedule

WEEK 1 01. – 02.03.2000	Arrival at the FHTE Check-in: International Office Check-in: Student dormitories Orientation meeting Opening bank account, getting health insurance and residence permit
WEEK 2 06. – 10.03.	Intensive Courses: German as a foreign language Introduction to Economic, Technical and Social History Immatriculation Placement test for language classes Tour of Esslingen Campus Tour Introduction to Computer Labs Housing information
WEEK 3 13. – 17.03	First day of regular classes Reception with the President of FHTE, Welcoming international students

Registration

Students who stay longer than one semester must register at the Student Secretary in time every semester like regular German students. **Otherwise they will be exmatriculated automatically and their e-mail account will be closed.** Depending on academic status, students will register either as a non-graduating exchange student, degree student, or post-graduate student. Please note the deadlines for the re-registration (“Rückmeldung“) from our homepage. Watch out for announcement, as any late registration implies additional fees! **If you intend to stay longer than one semester, please contact the International Office at an early stage so that we can advise you regarding administrative steps to be done! The maximum period for exchange students is 2 semesters.**

2. PREPARING FOR YOUR TRIP

Applying for a visa (only non-US/non-EU citizens)

The following information has been to the most part translated from information provided by the Foreign Office, Berlin. **To be sure about updated information, we strongly recommend to contact the German Embassy at any case.**

There are possibilities for two types of student visa, a Student Application Visa (valid usually for 3 months) and a Student Visa (Valid usually for 1 year which can be renewed). What is particularly interesting about the Student Application Visa is that it can be relatively rapidly obtained and on enrollment on a course in Germany it can be changed into a Student Visa without the candidate having to return to his country of origin.

As there are individual requirements for the different countries, please ask for more detailed and updated information at the German embassy in your home country!

Students are applicants who have sent an application to a tertiary institute or a preparatory institute and have already gained admission or possess an acknowledgement of application.

Interested students are applicants who are interested in studying at a German tertiary institute but have not yet applied to a tertiary institute or preparatory institute and hence have not yet gained admission.

Following the presentation of all necessary documents the application for a visa is forwarded from the embassy to the officials responsible in Germany. The approval of foreign affairs officials is taken as given when an opposing decision is not advised within a period of three weeks and two working days. A visa is then provided by the embassy for an initial period of three months. The interested student may then, within this three month period, familiarise himself with the possibilities for study in Germany.

If the student can prove admission to a course, his visa is extended by the foreign affairs officials. Immediately after arriving in Germany for their stay, students must report to a foreign affairs office. There they obtain their final permission to stay.

The following documents or items are necessary for an application for a student visa:

- a currently valid passport, 3 passport-sized photographs
- Proof of school graduation which comprises the right to study in the respective country and in Germany
- Proof of grades achieved in studies completed to date
- Proof of applications made to date or inquiries to the relevant colleges or universities
- Proof of current German language knowledge or an intensive language course (at least 20 hours per week) in Germany
- Proof that you are financially supported for the period of your studies. You must demonstrate that the monthly finance is assured or an amount is available that is sufficient for at least 1 year (e.g. own savings):
- Where finance is being provided by a person in your home country, this person must commit him/herself to a registered notary to accept all study costs for the term of the normal study period (Proof of a minimum monthly income / presentation of a bank statement printout).
- Where finance is being provided by a sponsor in Germany, a notarized statement of responsibility must be provided, in which the sponsor commits himself to accept all costs for the term of the normal study period.
- Where finance is being provided through a stipend, approval of the stipend must be presented.

What should you bring?

Germany has a central European climate which means that you should bring both summer clothes (including a swim suit) and winter clothes (sweaters, gloves, long underwear, ski jacket). In summer, the temperatures can reach 35°C (95°F) and in winter they can fall to -15°C (5°F). In October, November, February, March and April it rains a lot, so it would be good to have a rain jacket. For the excursions and trips with the FHTE you might want to bring a pair of hiking boots, a small backpack (day pack) for books etc. We would recommend packing comfortable, water-resistant shoes, because there are many

cobblestone streets in Esslingen. You should also bring some nice clothes (jacket & tie / dresses) for receptions or other official events.

Students living in the dorms do not need to bring bed linens, but do need bath towels. In the dorms there is a kitchen on every floor with pots and pans, dishes, and silverware. In case you have other accommodation, you probably will not be provided with bedding or kitchenware, so you should keep this in mind.

It is also a good idea to bring a technical dictionary, as it may be difficult and expensive to get one here (for languages other than English).

You should make at least 2 copies of your personal ID, passport, birth certificate, credit cards, driver's license and other important documents. Bring one copy with you and leave the other one at home. If something is stolen or lost, it will then be easier to get a replacement.

Finances

All tuition fees at universities in Germany are covered by the German Federal States (in Esslingen by the state of Baden-Württemberg). However, you will have to pay for all living expenses. Germany normally does not offer scholarships to international undergraduate students (your coordinators will be informed about any exceptions), so you may want to apply for one in your home country before you come. Advanced degree students (those holding at least a Master's Degree) may apply for scholarships through the German Academic Exchange Service DAAD (Deutscher Akademischer Austauschdienst). Visit their web site at <http://www.daad.de>

For living expenses such as food, rent and transportation, you will need a minimum of 600 € per month so that depending on your spending habits you should calculate with a higher budget. Public transportation (metro, Bus) costs approx. 145 € (2004) for a student ticket valid for 6 months.

We strongly recommend that you bring enough money for your complete stay. Money transfers from abroad may take quite a while! By cashing travellers checks you can avoid expensive and time-consuming electronic transfers and you will have money available when it is needed.

You should receive a Service Card (ATM card) for the new account a few weeks later. Your rent and health insurance will be automatically be withdrawn from this account every month. If you want to access a different bank account, ATM cards with a Plus or Cirrus symbol are also widely accepted at "Geldautomaten" (ATM), but you should check with your bank and be aware of your daily withdrawal limit.

Credit cards (especially Visa and MasterCard) are accepted by many shops, but do not rely solely on credit cards because many smaller transactions are paid in cash. You may want to have your travellers' checks issued in € to avoid high bank charges in Germany.

Do not bring a lot of cash, but you should have approx. 150 € cash on your arrival for the first few hours/days!

Health Insurance

All students must have adequate health insurance at their own expenses in order to be allowed for enrollment.

Students from EU countries:

If your country has a Social Insurance Agreement with Germany, you may be exempted from the health insurance obligation. In this case, you must bring the European Health Insurance Card (EHIC) or certificate E128 (in Hungary form DU 111) from your insurance company and get the exemption after arriving in Esslingen. If you fail to present these documents, health insurance will be charged to your bank account. Therefore, do not forget to bring the EHIC or form E128/DU 111 with you.

Students from other countries:

You will need to buy a mandatory German student health insurance after your arrival at the FHTE. This costs approx. 52 € per month for students up to 30 years of age. The International Office will help you to arrange the insurance during the orientation program. Private insurances from your home country are not accepted for enrollment, you will need the German student health insurance.

Other documents

Even students entering Germany without visa must not forget to bring

- passport and some pass-port sized photographs
- the completed and signed form "Finanzierungsnachweis/Proof of finances" we attach with this letter. This form is necessary to obtain a residence permit from the Immigration Service in Esslingen after your arrival. Please note that this is required for both visa holders and EU/US or other citizens entering Germany without visa.

3. HOW TO GET TO ESSLINGEN

By plane/train

By plane

From the Frankfurt airport:

Trains depart directly from the airport to Stuttgart. Note that there is an information counter at the Frankfurt airport to help you with travel connections. Look for HAPAG-LLOYD in Terminal 1, Hall A, Counter 284-286 (open from 6 am-9 pm). From Hauptbahnhof Stuttgart (main station) see below.

From the Munich airport:

Take the S-Bahn Line 8 to the main train station (Hauptbahnhof München), and from there take a train (ICE - InterCity Express - trains are the fastest and easiest) to Hauptbahnhof Stuttgart. From here see below.

From the Stuttgart airport:

Take Bus No. 122 from the airport to Esslingen. Get out at stop „Maille“ for downtown campus and „Bahnhof/ZOB“ (train station) for uphill campus.

By train:

From Hauptbahnhof Stuttgart:

Take S-Bahn #1 (Hbf lower level) towards Esslingen/Plochingen or take the Regional Express Train (Hbf upper level) and get out in Esslingen. From here you can either take a taxi or one of the following buses:

To get to the FHTE Down Town Site from the train station, take Bus #101 (direction „Lerchenäcker“) to the "Schwimmbad" stop or Bus #105 (direction "Am schönen Rain") to the "Fachhochschule" stop. (3 minutes)

To get to the FHTE Hilltop Site (Hochschulzentrum, HZE, MBA/MSc) from the train station, take Bus #105 (direction "Am schönen Rain") to the "Hochschulzentrum" stop. (10 minutes)

Just a hint: It's easier to fly directly to the Stuttgart airport than to Munich or Frankfurt, especially if you have a lot of luggage! Try not to bring more than you can carry, or be prepared to pay approx. 30 € (2003) for a taxi from the Stuttgart airport to Esslingen.

By car:

Coming from the national road (Bundesstrasse) B 10, either from Stuttgart or from Ulm, you take the exit „Esslingen Zentrum“ and cross the river Neckar, direction „Stadtmitte“ (city center). Continue direction „Stadtmitte“ to the public parking garage „Tiefgarage Stadtmitte“ (subject to a fee) near the fire brigade („Feuerwache Esslingen“). Take the pedestrian exit „Campus“. Parking on the FHTE ground is possible only to a limited extent.

4. AFTER YOUR ARRIVAL

First steps in Esslingen

When arriving in Esslingen, you should directly to the dormitory. The Accommodation Service will send you an e-mail some weeks prior to your arrival stating the exact address of the dorm you have been

assigned to as well as information how to get there. They will have a welcome desk at the dorm and explain to you what happens next. You will be given a welcome package and details of the orientation program. In case you have not made reservation for dorms, because you have found private accommodation, please come directly to the International Office in order to get your welcome package and further information.

During the orientation program, the following steps will be necessary. Please note that we organize tutors and other support for it only during the orientation days, therefore it is utmost important to participate from the first day:

You have to go to a **bank**, open a bank account and deposit your money/checks (for the rent and health insurance). To open the account you will need to bring your passport and preliminary certificate of enrollment ("vorläufige Immatrikulationsbescheinigung").

Afterwards, you have to go to an official **health insurance** company ("gesetzliche Krankenversicherung"), e.g. AOK. Here you will need your passport, preliminary certificate of enrollment ("vorläufige Immatrikulationsbescheinigung") and EHIC or form E128/DU 111 (EU students only). Students from other countries can obtain health insurance coverage for approx. 52 € per month, if you are not older than 29. Please remember that the German health insurance is mandatory for enrollment and that private insurances from your home country are not accepted. Do not forget to make copies of your health insurance certificate. You may need them for several purposes.

The next step is to go to the **Immigration Service** ("Ausländerbehörde") to register under your new address and to get your residence permit ("Aufenthaltsgenehmigung"). You will need your passport, the preliminary certificate of enrollment ("vorläufige Immatrikulationsbescheinigung"), proof of your financial support, the health insurance certificate, 2 passport-sized photographs and the registration form („Anmeldung“) signed and handed over by the caretaker of your dorm. Be aware that you may have to leave your passport here for 2 weeks (to extend the visa or get the residence permit) – do not plan to travel outside of Germany during this time! Please make copies of your passport before, in case you have to leave the passport at the Immigration Service.

Opening hours: Monday-Friday 7:30-12:00 pm

Thursday 2:30 p.m. - 6 pm (not for students)

Finally, you have to go to the **cashier's office** ("Zahlstelle") to pay approx. 63 € (2004) Student Services fee („Studentenwerkbeitrag"). This fee is used for supporting dormitories, cafeteria and public transport for students.

For **enrollment**, we will make an appointment at the International Office. You will need the following documents:

1. FHTE form for enrollment („Antrag auf Einschreibung“)
2. Copy of passport (if applicable with visa) and certificate of the „Ausländerbehörde“
3. Certificate of health insurance company
4. 1 passport-sized photograph with your name on the back (if not sent before)
5. Receipt of the student union fee with your name on the back
6. Students who want to achieve a degree (DUT+2 program): notarized copies of your transcripts and high-school diploma, form "Höhere Einstufung/Anerkennung von Prüfungsleistungen"

After completing the enrollment procedure, you will receive an e-mail account at the university and your student ID card which entitles you to cheaper meals in the student restaurant and reductions on public transport, cultural events, cinema, swimming pools, etc.

Checklist after arrival in Germany

1. Go to the dormitory and check it
2. In case you stay at private accommodation: pick up welcome package at International Office
3. Take part in the orientation meetings (International Office and computer labs)
4. Open bank account
5. Go to the health insurance company
6. Go to the Immigration Service for residence permit
7. Pay Student Services fee at the Cashier's Office
8. Bring your complete documents for enrollment and matriculation (according to appointment by the International Office)
9. Make an appointment with supervising professor to plan schedule

Student Dorms

Student housing can be arranged by the Accommodation Service (contact persons see Introduction). If you wish to live in a student dorm, you need to **confirm this with the International Office by 31 May for the winter semester and by 30 November for the summer semester**. If you do not wish to stay in a dormitory room (e.g. because you will stay with friends or relatives), you need to provide the International Office with the exact address, otherwise you will not be accepted for the exchange program. Be aware that this is really difficult and expensive to find a room or apartment on the private market in Esslingen. In case, you have to find accommodation on your own during your second semester here, a useful link is www.wg-zimmer.de where you can find advertisements for rooms in shared apartments or put your own ad. To reserve your room you need to give us permission to withdraw a deposit from your credit card in case you do not show up.

Student dorms are co-ed (with men and women on the same floor) and are located near the FHTE (walking distance or short bus ride). All student rooms are furnished and heated and include bedspread and pillow (but bring your own towels), there is a kitchen on each floor and laundry facilities are located in the basement of each building. Current prices of the dorms can be found in the annex.

Moving in

Please respect the official arrival date as indicated in the welcome letter, as we will organize welcome procedures at this date for all foreign students. You should avoid to arrive on weekends when the International Office is closed, as you will have to find accommodation until Monday on your own. A suggested place to stay if you arrive late in the evening or on weekends:

Jugendherberge Stuttgart
Hausmannstr. 27
70188 Stuttgart
Tel: 0711/ 24 15 83
Fax:0711/ 23 61 041

Entrance Werastrasse at the corner of Kernerstrasse. It is a 10 minutes walk from the train station or take tram (Strassenbahn) line 15 to Eugensplatz. Check-in times and further information:
See homepage of German Youth Hostel Association: www.djh.de
Price including breakfast and sheets (2003): 17,30 € plus extra fee for membership card and people older than 27 years.

Dorm Rules

You will get a list of dorm rules with the rental agreement. Please read them carefully and follow the rules. The basic expectation is to keep things clean and orderly. You can get more detailed information about the rental agreement from the Accommodation Service.

Addresses of the dorms:

- Wohnheim Geschwister-Scholl-Str. 15, 73732 Esslingen
Single rooms of approx. 13 m², two rooms share one bathroom, one kitchen on each floor
- Wohnheim Berliner Str. 29, 73728 Esslingen
Single rooms of approx. 12 m², showers, toilets and kitchen on each floor
- Wohnheim Palmenwaldstr. 56, 73733 Esslingen-Brühl
Single rooms of approx. 22 m², individual bathroom, one kitchen on each floor

5. BEFORE YOUR DEPARTURE

Student dorms

Moving out

At least three weeks before you plan to move out, you must contact the caretaker and set up a time for room inspection. You will only receive the full amount of the rental deposit if the room has been cleaned according to the caretaker's instruction and is undamaged.

Checklist before you leave the FHTE

1. Make an appointment with the caretaker for room inspection (**3 weeks prior to departure**)
2. Make sure that you have returned all keys and books from the library
3. Give notice to the health insurance company
4. Give notice to your bank that your account should be closed only **after** receiving your deposit back, as your deposit will be transferred to your bank account in Germany. The credit on your account can be transferred by the bank to your home country afterwards.
5. Go to the Immigration Service („Ausländerbehörde“) to let them know that you are leaving Esslingen
6. **Leave your home address and e-mail at the International Office** so that we can contact you in case of questions.

6. THE INTERNATIONAL OFFICE

Our Tasks

The International Office (“Akademisches Auslandsamt“ or AAA) is the central information center at the FHTE regarding international students, exchange programs, foreign partner universities and advice for German students who want to study abroad.

In addition to helping with the application process, we also organize accommodation, orientation and language courses for exchange students. Feel free to contact us directly or through the exchange program coordinator at your home university.

Office hours

Monday and Tuesday 9-11 a.m., Thursday 2-4 p.m. or by appointment

7. THE UNIVERSITY OF APPLIED SCIENCES

History of the FHTE

- 1868 - A department for Mechanical Engineering is established at the Royal College in Stuttgart.
- 1914 - The Royal College for Mechanical Engineering moves from Stuttgart to Esslingen and is expanded to include Electrical Engineering, Communication and Heating and Ventilations departments.
- 1938 - The name is changed to State Engineering School-Esslingen.
- 1971 - The Engineering Schools turns into a University of Applied Sciences (named FHTE) and departments for Computer Engineering and Economics are added.
- 1988 - Electrical Engineering/Microelectronics, Mechanical Engineering and Production Engineering are new courses of study at the branch campus in Göppingen, 33 km from Esslingen.
- 1998 - The new MBA program is added.
- 1999 - Two new Master of Science Programs are introduced at the Graduate School (MSc in Information Technology and Automation Systems and MSc in Automotive Engineering). Together with the MBA, they form the Graduate School.

Statistics and Facts

4000 Students	170 Professors
607 Foreign students	250 Temporary lecturers
9 Departments	90 Administrative employees
17 Courses of study	130 Laboratory engineers
4 Graduate programs	55 Laboratories
3 University locations	21 Million € yearly budget
14 Transfer centres	~50 Partner universities in approx. 20 countries

Courses of Study

The courses of study at the FHTE are found in 3 different locations:

HZE Hochschulzentrum, Flandernstrasse 101, 73732 Esslingen (uphill site)

S Stadtmittle, Kanalstrasse 33, 73728 Esslingen (downtown site)

G Göppingen, Robert-Bosch-Strasse 1, 73037 Göppingen (about 30 km or 30 minutes by train from Esslingen)

Undergraduate Programs			Location
BW	Betriebswirtschaft	Management	
- WI	Wirtschaftsingenieurwesen	Industrial Management	HZE
- TB	Technische Betriebswirtschaft	Industrial Business Economics	HZE
- WF	Wirtschaftsinformatik	Business Information Systems	G
IT	Informationstechnik	Information Technology	HZE
- NT	Kommunikationstechnik	Communications Engineering	
- SW	Softwaretechnik und Medieninformatik	Software Engineering and Media Informatics	
- TI	Technische Informatik	Computer Engineering	
AN	Angew. Naturwissenschaften	Applied Natural Science	S
- Chemieingenieurwesen		Chemical Engineering	
- Biotechnologie		Biotechnology	
FZ	Fahrzeugtechnik	Automotive Engineering	S
- FA	Antrieb und Service	Propulsion and Service	
- FK	Karosserie und Mechatronik	Car Body Design and Mechatronics	
MB	Maschinenbau	Mechanical Engineering	S
- EK	Entwicklung und Konstruktion	Development and Design	
- PO	Produktion und Organisation	Production and Organization	
VU	Versorgungs-/Umwelttechnik	Building Services and Environment Engineering	S
ME	Mechatronik und Elektrotechnik	Mechatronics and Electrical Engineering	
- AT	Automatisierungstechnik	Automation	G
- EL	Elektronik	Electronics	G
- FT	Feinwerktechnik	Precision Engineering	G
- MI	Mikrosystemtechnik	Microsystems	G
- ET	Elektrotechnik	Electrical Engineering	S

Postgraduate Programs			Location
MBA	in International Industrial Management		HZE
MSc	in Automotive Engineering (MSc AE)		HZE
MSc	in Information Technology and Automation Systems (MSc IA)		HZE
Master of Engineering in Environment Protection (in co-operation with UAS Nürtingen, UAS Reutlingen, UAS Stuttgart)			S

Libraries

The libraries of the FHTE include one in Esslingen (Technology and Social Sciences) which carries 135,000 titles and one in Göppingen (Technology) which has 13,000 books and 40 magazines. The most important material, magazines and newspapers can be found in the study room ("Lesesaal") of the library in Esslingen.

The Online Public Access Catalog (OPAC) contains all volumes of the library and is installed on 5 PCs. The same catalogue is available on the FHTE homepage as WEBPAC, so once registered as user, you can do research from any internet computer (by author, title or ISBN code) and access your user account. In addition to the computers, there are three conventional catalogues containing all volumes purchased before 1995.

Addresses and opening hours

Library in Esslingen (Technology and Social Sciences)

Flandernstrasse 101, 73732 Esslingen, Building 1, 5th floor

Tel: 0711/ 397 - 4103 (Technology)

Tel: 0711/ 397 – 4541 (Social Sciences)

Book Check-Out

Monday 8:30 a.m. - 4:30 p.m.

Tuesday 8:30 a.m. - 6:00 p.m.

Wednesday 8:30 a.m. - 4:30 p.m.

Thursday 8:30 a.m. - 4:30 p.m.

Friday 8:30 a.m. – 2 p.m.

Study Room

While courses are in session: Monday - Friday 9 a.m. - 7 p.m.

During semester breaks:

Monday -Thursday 9 a.m. - 4:15 p.m. and Friday 9 a.m.- 2:30 p.m.

Library in Göppingen (Technology)

Robert-Bosch-Strasse 1, 73037 Göppingen, G 4.322

Tel: 07161/ 679 - 1191

Fax: 07161/ 679 - 2191

E-mail: Silvia.Kleofass@fht-esslingen.de

Book Check-Out and Study Room

While courses are in session:

Monday 8:30 a.m. - 4:30 p.m.

Tuesday 8:30 a.m. - 4:30 p.m.

Wednesday 8:30 a.m. - 3:30 p.m.

Thursday 8:30 a.m. - 4:30 p.m.

Friday 8:30 a.m. - 11:30 a.m.

During semester break:

Mo, Tu, Th 8:30 a.m. – 12:00, 1:45 p.m. – 4:30 p.m.

Wednesday 8:30 am - 12:00, 2:00 – 3:30 p.m.

Friday 8:30 - 11:30 a.m.

Computer Labs and E-mail

All students have access to the computer labs at the three university sites and can set up an e-mail account after registering at the FHTE. UNIX and Windows NT are the two main operating systems. The labs are open at the following times:

Location	Building	Hours without support staff	Hours with support staff
Downtown (S)	Bldg. 7 Ground Floor	Monday - Friday 7:30 a.m.-10 p.m Saturday upon arrangement	Mo-Th: 8:30 – 12, 1:30 – 4 p.m. Fr: 8:30 –12, 1:30 - 3 pm
Uphill (HZE)	Bldg. 1 2 nd Floor	Monday - Friday 7:30 a.m.-9:30 p.m	Mo-Th: 8:30 – 12, 1:30 – 4 p.m. Fr: 8:30 – 12, 1:30 – 3 p.m.
Göppingen (G)	G 4.118	Not known	Not known

Eating at the University

Food and beverages can be bought at supermarkets or in smaller shops (butcher, bakery etc.). There are also several different bakeries, cafes, bistros, bars and restaurants where you can get meals. Some are mentioned in the section *Going out in Esslingen*. The student restaurant ("Mensa") at the FHTE also

offers 2 - 3 different meals every working day during the semester, one of which is always vegetarian. They cost approx. 2,50 €. Drinks are extra.

Cafeteria Hours

Location	Mensa (hot lunch)	Cafeteria (breakfast/snacks)
Downtown (S)	Monday to Friday 11:00 a.m. – 2:00 p.m.	Monday to Friday 8:00 a.m.- 3 p.m.
Uphill (HZE)	Monday to Friday 11:00 a.m. – 2:00 p.m.	Monday to Friday 7:45 a.m. – 2:45 p.m.
Göppingen (G)	Monday to Friday 12:15 – 1:25 p.m.	Monday to Friday 8:30 a.m. – 1:30 p.m.

On 30 and 31 each month the cafeteria closes at 2 p.m. for inventory.

8. STUDYING AT THE STALL

Why "Stall"?

You will notice that many students call the FHTE "Stall" which can be translated as "stable". Like every name, this one also has a story:

The relationship between the University of Stuttgart and the FHTE in Stuttgart and Esslingen goes back to the year 1686 when Duke Eberhard Ludwig founded the "Gymnasium illustre." A vocational school was opened at the Gymnasium in 1796 and the University was founded in 1829. Because of a lack of class space, the oldest students were relocated to a wing of the Kavaliersbau, which was built in 1810 as a coach house for the royal stables ("Marstall"). The students started calling the school "Stall" and the name has remained.

Whom to ask

There are many people at the FHTE who can help you with any questions you might have while you are here. The chart below informs you about who to contact.

Office	Name	Room	Telephone	Remarks
International Office	Fr. Maleska	S 1.109		Report address change,
	Fr. Zelder	S 1.107	397-3079	Contact us if you stay longer
Accommodation	Fr. Schubert	S 1.107	397-3080	Any queries regarding accommodation
	Fr. Grage	S 1.120	397-3102	
	Fr. Hilebrand-Schmidt	S 1.120	397-3123	
Student Secretary	Fr. Schröder	S 1.125	397-3050	Report address change, hand in copy of residence permit
	Fr. Kiriakidou			
Examination Office	H. Fischer	S 1.127	(0711) 397-3070	Register for exams
	Fr. Haider			
Internship offices				See chapter <i>Internships</i>
Admissions Office	Fr. Hopkins	S 1.129	(0711) 397-3060	Contact if you stay for FHTE degree

Course Catalogues

The course catalogue provides you with the syllabus of all courses of study offered during the semester, names of professors etc. You can buy a copy of the catalogue at the "Zahlstelle" for 2 €. Timetables can be checked on the internet. For some classes course descriptions are available in English at the International Office and on our homepage. INTAP and KEEP classes are held outside the regular FHTE classes. A separate course catalogue will be handed out upon your arrival.

Registration for Exams

This applies to all students wishing to obtain credits at the FHTE, except INTAP and KEEP students. During the semester, your Semester Representative ("Semestersprecher") will give you a form which you must fill in and sign to register for exams. **Please watch out for announcements, as exam registration is only possible during one week and you can participate and get credits only for registered examinations.** You can cancel or postpone exams and you can also add extra exams that are not listed on the form. Please note that if you forget to postpone a test and do not take part in the test, you will automatically fail the course. If you cannot take a test due to illness, you must have written confirmation from a doctor. Credits cannot be granted for courses for which you have not registered for exams. In order to avoid later mistakes on your transcripts, please always remember to fill in the respective number of each course you register for exams. You can get more information on these procedures from the Examination Office ("Prüfungsamt") or from your "Semestersprecher".

Students who participates in the programs INTAP or KEEP have special exam periods for the mid-term exams and for the finals. They make their examination arrangements directly with the Department of Automotive Engineering. In case they take part in advanced German language classes (German 2, 3 or 4), you must register for these exams as outlined before.

Credits and Grading System

Students will earn credits for each of their lectures, laboratories and other forms of instruction. Requirements for your courses will vary: You may have written and oral examinations, papers, oral presentations, laboratory work, tutorials or other course work. **Please see your supervising professor at the beginning of the semester to plan your courses and credits in order to avoid negative surprises when receiving the transcript.** Further details are found in the annex.

Internships

Some of you may wish to work for a semester as an intern in a company. The FHTE places great value on internships because they allow you to apply your knowledge to real work situations. Regular degree students are required to do two internships ("Praktika") in the 3rd and 6th semesters of their studies. Most companies will give you a salary. You can also use your internship for writing a thesis ("Diplomarbeit"). **If you wish to do an internship, it is ultimately your responsibility to find a work placement.** However, each department has an Internship Office which may have helpful information and job announcements from companies in the region. You can find names, e-mails, room numbers and office hours of the Heads of Internship Office in a list available at the International Office or in the course catalogue.

In case you would like to do an internship and you are not an EU-citizen, you need an exemption from work permit, otherwise the company will not accept you. The International Office will help you with the application procedure, **but it is your responsibility to provide the necessary documents at least 3 month prior to the beginning of your internship.** The requested documents are:

- Completed form of KOOR (can be obtained from the International Office)
 - Enrollment certificate of your home university comprising the work period
 - Copy of your contract with the company, including sector, department, contact person, salary paid
- As obtaining the exemption from work permit takes several weeks, this implies that you need a signed contract three months before you start working.

FHTE diploma

If you decide to stay in Esslingen to complete your studies here and obtain the FHTE diploma, please contact the International Office at an early stage so that we can advise you about the steps to be taken. Usually these are:

1. Having your high school diploma approved by the „Ausländerstudienkolleg“ in Konstanz (phone: 07531/206 361, www.ask.fh-konstanz.de). **Note their deadlines: 1 June for winter term, 1 December for summer term**
2. Passing the DSH-test or TestDAF(German language test) at the Ausländerstudienkolleg in Konstanz (deadlines see above)
3. Contact the Admissions Office („Zulassungsamt“)
4. Contact the director of studies („Studiengangsleiter“) of your department in order to assess in which semester you will be accepted

5. Contact the Student Secretary („Studentensekretariat“) in order to change your status from exchange student to degree student
6. Go to the Immigration Service („Ausländerbehörde“) to change the type and duration of your visa/residence permit.

Point 1 does not apply for students from EU countries.

For students of certain partner universities, there may be agreements which vary from the above mentioned procedure. Chinese students must first send their document to the Akademische Prüfstelle Peking (APS) for approval of correctness (http://www.dtbotschaftpeki.org.cn/studieren_index.htm)

Administrative Services

All students will receive the following documents free of charge:

- student identification card
- certificate of enrollment
- official examination results (one copy per semester)
- official university transcript (only degree students)
- intermediate diploma ("Zwischenzeugnis") (only degree students)
- official diploma (only degree students)

The following fees may be charged:

- lost student ID card: 10,00 €
- additional official diploma or transcript: 15,00 € + postage
- certified copies of diploma or transcript: 1,53 € each
- late return of library material: 1,02 € per week/item
- late registration for examinations: 10,23 €
- additional copies of exam results: 2,05 €
- late re-registration for the next semester: 10,23 €

Copy Machines

In order to make copies, you can use your student ID chipcard or copy shops outside the university. During the orientation program, tutors will explain you more about it.

School Supplies

You will find almost everything you need for your classes (at student-budget prices) at the "Lernmittelreferat" (LMR): paper, pens, rulers, erasers, notebooks etc. The LMR is located in the downtown site in building 1 (basement) and in the HZE (uphill) in room F1.-209.

Sports

Students may use all of the sports facilities which are located in the HZE and take various classes, e.g. aerobics, weight training, tennis, table tennis, badminton, taek-won-do etc. There are also competitive teams for volleyball, handball, basketball and soccer. See the "Hochschulsport" brochure for class times and locations or contact Eugen Russ in the HZE (Monday and Wednesday evening, Tel: 397-4085) or in the library (Monday to Friday, Tel: 397-4102).

Student Community

If you are interested in faith-based activities, you will find many different offers in the student community ("Katholische und Evangelische Studentengemeinde"):

- 1) Recreational activities, parties, excursions
- 2) Church services, e.g. morning prayer and breakfast
- 3) Projects and discussions about beliefs and life goals

Katholische Hochschulgemeinde
(Catholic Community of the University)
Uwe Schindera
Otto- Riethmüller- Haus, Lohwasen 2/ 2
73728 Esslingen
Tel. 357772
Uwe.schindera@fht-esslingen.de

Evangelisches Studentenpfarramt
(Protestant Student Office)
Dieter Bullard-Werner
Otto- Riethmüller- Haus, Lohwasen 2/ 2
73728 Esslingen
Tel.359081
Werner-bullard@t-online.de

For more information, see the semester program and announcements in the "Mensa" and in the HZE.

Psychological Advice

If you feel that you need professional advice in case of severe problems, do not hesitate to contact a psychological counseling service for students, e.g.

Psychologische Beratungsstelle Landkreis Esslingen
Untere Beutau 8-10, 73728 Esslingen, 0711/353801
Werastr. 20, 72622 Nürtingen, 07022/39507

Psychologische Beratungsstelle with multicultural/interreligious context:
Gartenstrasse 17, 72764 Reutlingen, 07121/354547, info@psych-beratung.de

Orchestra

Everyone is invited to come and play! The "Hochschulorchester" is always looking for new members. The orchestra meets weekly to play baroque, classical and romantic works under the leadership of Prof. Hans-Martin Gündner. You can contact him by telephone: (0711) 397-3004 or 4229. See the first semester brochure or look for announcement for rehearsal times.

Institute of Foreign Languages

This institute offers courses in Chinese, English, French, Italian, Japanese, Portuguese and Spanish. For more information:

Website: www.fht-esslingen.de

Contact Person: Institut für Fremdsprachen, HZE Room 1.053/54

Frau Warendorf, phone: 397-4432

Frau Reuss, phone: 397-4080

Stallfest

The Stallfest is an absolute must! The students of the universities of Esslingen come together to celebrate, always with live music. Watch the bulletin boards for information about this party. Another big event is the so-called "WI-Fest", the party of the Industrial Management students.

Rent a bike

For sportsmen the following offer may be interesting, although you have to take into account that Esslingen is located in a hilly region. The environmental group of the students union (Asta) lends bicycles free of charge so you do not have to carry your own bike with you. Depending on the model, you have to pay only 25 - 50 € as deposit. However, the number of bikes is limited. Please contact asta@fht-esslingen.de

If no rental bikes are available, you may check the following bike shop which sometimes sells second hand bikes at affordable prices: Radl-Eck, Hindenburgstr. 2 oder Entengrabenstr., Tel. 0711/3511411

9. LIFE IN GERMANY

The information below should give you a general overview of life in Germany. For more details, you may wish to visit the following web sites:

Everyday Life in Germany

<http://www.german.uas.de/life.html>

<http://www.justlanded.com>

University of Stuttgart

<http://www.uni-stuttgart.de>

Fachhochschule Pforzheim

<http://www.intl.fh-pforzheim.de>

Studying in Baden-Wuerttemberg

<http://www.study-guide-bw.de>

Language

Integration into a foreign culture is very challenging and trying to speak the language and showing your openness and interest will help you a lot. You will need to learn some German in order to understand the culture and to communicate with people in every day situations. We recommend that you take a German

course at the FHTE while you are here, as this will enable you to learn the language more quickly. You may also want to take lessons before you come. The homepage of the Goethe-Institute, which offers German classes around the world, can be found at www.goethe.de. Another option are summer courses offered by the German Academic Exchange Service (www.daad.de). While the German language may be difficult, it can also be a lot of fun! Further details about the language requirements of our exchange programs can be found in the annex.

Public Transport

Students in university housing will be able to walk, ride a bike or ride the bus to the FHTE. The Berliner Str. dorm is a 10 minutes walk from the down town campus of FHTE.

Buses 102 goes from the bus stop "Königsallee" near the dorm Palmenwaldstr. to the stop "Maille" near the FHTE down town site and to the train station in Esslingen. Bus 105 also goes from "Maille" to the uphill site "Hochschulzentrum".

To get to the Geschwister-Scholl dorm, you can either take Bus 105 and walk from the Hochschulzentrum or you can take Bus 111 from the train station and walk from the bus stop "Eugen-Bolz-Strasse".

At every train or bus stop, you will find information about ticket prices and automated machines which dispense tickets. The cost of a ticket is determined by a zone system, which can be very confusing at first. Travel within the Esslingen area (from your dorm to the FHTE) is one zone and from Esslingen to Stuttgart is 3 zones. You can buy an "Einzelfahrschein" (single ticket), a "Mehrfahrtenkarte" (good for 4 rides) or a "Tageskarte" (day ticket). **Make sure you buy your ticket and stamp a "Mehrfahrtenkarte" before you get on an S-Bahn or after you get on a bus.** If you forget to do this or lose the ticket, and the German officials do a ticket check, you will be fined approx. 40 €.

Since 2000, a semester pass has been included in the Student Service fee. This pass will allow you to take metro and buses in all zones in the Stuttgart area Monday to Friday after 6 p.m. and weekends and bank holidays all day long. If you use public transport during other times, you can buy the so-called „Studi-Ticket“ which is valid within the whole region for 6 months (March – August or September - February) and costs 145 € (2004).

The German Rail („Deutsche Bahn“) also offers some popular specials. The "Schönes Wochenende" Ticket allows up to 5 people to travel anywhere in Germany in regional trains (only RE, RB or S-Bahn trains, not the fast EC, IC, or ICE trains). It is valid for one day on weekends, either Saturday or Sunday from midnight till 3 a.m. on the following day. During the week you can buy a "Baden-Württemberg-Ticket". This is valid on regional trains in the whole state of Baden-Württemberg from 9 a.m. till 3 a.m. on the following day.

Further information can be obtained on the following websites:

<http://www.vvs.de>, <http://www.efa-bw.de>, <http://bahn.hafas.de>

Telephones

Emergency Phone Numbers

Police Emergency	110
Fire Department	112
Ambulance	35 30 35
Police office Esslingen	3990367
Poisoning emergency call Ludwigshafen	(0621) 503-431

Useful Phone Numbers in Esslingen

Lost and found office Esslingen (Fundbüro), Beblingerstr. 3	3512-2229
Taxi call (Esslingen)	356666 or 353366
Fault clearing service water and gas (Stadtwerke)	3907-2222
Fault clearing service electricity (Neckarwerke)	3190-2523
First-aid room (Campus internal numbers)	
Downtown	3125*
Uphill	4040*
Health and Safety worker	3273*

*internal FHTE numbers

Useful Phone Numbers in Göppingen

Hospital	8-114
Fire-brigade	8-112
Police	8-110
First-aid room	193*
Health and Safety worker	181*
Taxi call	72655

*internal campus numbers

Only few public telephones will accept coins, more popular are telephone cards. You can buy telephone cards at post offices, Deutsche Telekom shops and other businesses.

You can find telephone cards which allow you to make relatively cheap international calls from German pay phones. You dial a toll free number, enter your PIN number and then place your call. Search the internet for the cheapest cards (www.billiger-telefonieren.de).

To make international calls from a private phone, it is often cheaper to use other telephone companies than Telekom. In this case, you have to dial the code of the company and then the country code, city code and number. As prices may change, visit website www.billiger-telefonieren.de for updated information. This side also gives information about prepaid phonecards.

There are possibilities to install a telephone in your room in the dorm (details see information leaflet of your dorm). However, this is only worth it, if you intend to stay longer in Esslingen. For one semester, bringing or buying a mobile phone is probably the most favourable option.

Electricity

The alternating current in Germany and Europe in general is 230 V, 50 Hertz. Wall outlets accept 2-prong plugs. It is best to bring the necessary converters and adaptors with you.

Tipping

When in bars or restaurants in Germany, it is common to round up the sum when paying a drink or meal. For example, if the bill is 4,70 €, you would round up and pay 5 €. If the service is bad, you do not have to tip, but if it is exceptionally good, you may tip more.

Money

The German currency along with most of the other European Union countries (except UK, Denmark, Sweden) is the Euro and Cent.

1 € ~ 1.19 USD (April 2004)

Mail

Stamps can be bought at the post office or from automated machines. Visit the German Post website at <http://www.postag.de> for detailed information about current prices.

Business Hours

Stores are usually open Monday to Friday from 9 or 10 a.m. to 6 p.m. or 8 p.m. Some stores, especially in small towns, are closed during lunch time. On Saturdays, stores close at different times between 12 a.m. and 8 p.m.. All stores are closed Sundays and bank holidays.

Banks are usually open Monday to Friday 8:30 a.m.-1 p.m. and 2-4 p.m. Some banks may be open Thursdays until 5:30 p.m. and Fridays only until 3 p.m. They are closed on weekends. Most banks have ATMs so that you can access your account any time of day.

As opening hours vary from town to town and shop to shop, check in advance when you need something urgently.

In Case of Illness

Pharmacies ("Apotheken") are open during regular business hours. At each pharmacy you will also find information about night and emergency service.

Doctors' surgeries are generally open from 10 a.m.-12 a.m. and from 4-6 p.m., but are closed Wednesdays and on the weekend. It is best to call ahead and schedule an appointment. In case of emergency, call the doctor emergency service ("Arzt-Notruf-Zentrale") Tel. 19292.

In Germany, it is usual to arrange an appointment with the doctor. Especially with dentists and specialists this may take several weeks. If you are in acute pain or have had an accident, you will be able to be treated immediately or at least get an appointment the same day.

General Practitioner:

You will find the names of doctors in the Yellow pages. But rather than sticking in a pin at random, it is advisable to ask friends and acquaintances which doctors they recommend.

Dentist:

The following doctors are near the FHTE. You may find others on the list you receive upon arrival and in the Yellow Pages.

Dr. Joachim Heiter and Dr. J. Bretthauer
Neckarstr. 79, Esslingen, Phone: 0711/939210-0
Dr. Reichardt and Dr. Schröder,
Neckarstr. 55, Esslingen, Phone: 0711/356345

Gynaecologist:

The following doctors are near the Fachhochschule. You may find others on the list you receive upon arrival and in the Yellow Pages.

Dr. Ervin Steiner
Neckarstr. 88, Esslingen, Phone: 0711/3161350
Dr. Elisabeth Kirchisch-Knoll
Kiesstr. 6, Esslingen, Phone: 0711/353796

Optician:

If you need a prescription for new glasses, there are many optician shops in Esslingen. They can also check your visual faculty. In this case, it is not necessary to visit an eye doctor.

Hospital: Take Bus 105 towards Am Schönen Rain to
Städtische Kliniken
Hirschlandstr. 97
73730 Esslingen
Tel: 0711/ 3103-0

If you loose something

If you loose something of a big value or your personal documents (e.g. passport, driver license) you speak to the lost-property office ("Fundbüro") or in the police station.

Fundbüro Esslingen
Ordnungsamt
Beblingerstr. 3
73728 Esslingen
Phone: 0711/35122229

Police Station, phone 0711/3990367

1. describe and ask if someone found you properties
2. if you don't hear anything after one week of waiting, you should contact with your embassy and ask if you need to give information to the police
3. apply for replacement documents at the registration office
4. apply for a new passport at your embassy

Punctuality

Germans are usually very punctual. If you schedule a time to meet someone, it is expected that you are there exactly at that time or even 5 minutes earlier. Even for private meetings, people tend to wait approx. 15 minutes, but not any longer. If you have a private invitation to a meal, do not arrive early.

10. LIFE IN ESSLINGEN

City History

- 777 - Esslingen is first mentioned in historical documents. Abbot Fulrad of Saint Denis in France decreed that, in case of his death, the "Cella nomine Ezelinga" along with the remains of St. Vitalis should be bequeathed to the Merovingian cloister near Paris.
- ca. 800-Esslingen gets the right to hold markets („Marktrecht“).
- 1298 - Esslingen is first mentioned as a free imperial city („Reichsstadt“).
- 1312 - Stuttgart and other cities in Württemberg yield to Esslingen and to the Empire.
- 1418-1443 –
Esslingen, Reutlingen, Weil der Stadt, Heilbronn, Wimpfen and Rottweil form the "Esslinger Einung," a league of cities under the leadership of Esslingen.
- 1531 - The Reformation comes to Esslingen.
- 1648 - In the Westphalian Peace after the 30-Years -War, Esslingen keeps its independence.
- 1701 - A city fire destroys a lot of buildings in Esslingen.
- 1830 - Esslingen is the most advanced industrial city in the Kingdom of Württemberg.
- 1845 - The first railroad leads from Cannstatt to Esslingen.
- 1846 - A machine factory is founded in Esslingen.
- 1894 - Germany's first labour office is opened in Esslingen.
- 1938 - During the "Reichspogromnacht" in Esslingen, the Jewish synagogues are destroyed.
- 1945 - Esslingen surrenders to the American troops (22 April).
- 1971 - Esslingen becomes the district capital of the new district („Landkreis“) Esslingen.

Esslingen in Numbers

Geographical location:

On the Neckar between Schurwald and Fildern, 14 km east of Stuttgart. Latitude: 9° 18' 27" Longitude: 48° 44' 36" (from the Stadtkirche, north tower)

Lowest/Highest Elevation:

230 m (Neckar valley), 498.5 m (Schurwald)

Tourism:

40,561 guests stayed 84,545 nights in 851 beds (1995).

Population:

89,960 inhabitants of which 19,252 (21.4%) are foreigners (1996)

Approx. 40,000 households

Miscellaneous:

10 twin cities in Europe and in the USA (Sheboygan, WI)

Well known vineyards cover 90 hectares. (Because the Esslinger wine is so good, locals drink most of it themselves!)

Sights in Esslingen

Stadtkirche St. Dionys

A third building added onto two churches built in the 8th and 9th century. Construction began in 1220 and was completed in the first half of the 14th century. Museum in the basement.

Münster St. Paul	Former church of the Dominican cloister. Construction began in 1233, consecrated in 1268 by Albertus Magnus. Oldest remaining mendicant cloister in Germany.
Old Town Hall and Esslinger Carillon ("Glockenspiel")	Former market and tax collection office. Built around 1420. Astronomic clock from 1592. The "Glockenspiel" rings daily at 8 a.m., 12 a.m., 3 p.m., 6 p.m. and 7:30 p.m. and was donated by citizens of Esslingen after the renovation of the town hall in 1926.
New Town Hall	City palace of Baron Franz Gottlieb von Palm, built 1748-1751. Town hall since 1841.
City Court	Town hall of the free imperial city, built 1705-1715. Secured in 1803 by Württemberg as the seat of the administration and court officials. City court since 1879.
Ritterbau	Former chancellery of the Knight Canton Kocher, built 1722-1725. Today it is used by the city court.
Palm'scher Bau	Former city palace of the family von Palm. Built after the city fire (1701) between 1708-1710.
City Archive	Former cemetery chapel, built around 1240. Remodeled in 1610 as city archive.
Townhall, Hafenmarkt 1	"Mauchartisches" house and original house of the family von Palm. Painting from the 16th century on the gables.
Hafenmarkt 48-10	Oldest known row of framework houses in Germany, built 1328-1331, shows the complete development of a medieval alley. On the inside there are wooden rooms and cellars.
Gelbes Haus (yellow house)	The only remaining "Geschlecherturm" from the 13th century with a house built on after the fire. Today the city museum.
Zum Roten Löwen	Former post office and Inn zum Roten Löwen. First mentioned in 1456 and first post office in Esslingen (after 1728). Today it is a branch of Deutsche Bank.
Esslinger Burg	Part of the former city wall, first documented in 1314. The "fat tower" was built in 1527 and the newer tower in 1887.
Pliensauturm	The Pliensau bridge, which was built after 1286, was incorporated into the wall surrounding fortification of the Pliensauvorstadt with towers. The middle tower was demolished in 1819 and the outer tower in 1837.

Going out in Esslingen

There are many opportunities for students who enjoy cultural activities and theaters, operas and museums often offer reductions for students. It is impossible to list all of the bars, restaurants, cinemas and cultural institutions in Esslingen, so we have included only a short selection. It is great to discover your own favorite spots too! „Prince“ and „Lift“ are two magazines available at newspaper stores which inform you about current events and places where young people meet in the Stuttgart region.

Cafés:

Cafe Maille	Wehrneckerstr. 13	Tel: 0711/35 33 33
Cafe Mayer	Unterer Metzgerbach 18	
Cafe.com (Internetcafé)	Hafenmarkt 12	
Cafe Uferlos	Maille	

Pubs and Bars:

Karmeliter	Obertorstr. 8	Tel: 0711/9 18 90 60
Krok Bistro	Am Roßmarkt 9	Tel: 0711/35 66 23
Sigi's Weinstube	Heugasse 15	
Taras Pub	Mittlere Beutau 8	
Anno Domini	Am Hafenmarkt 8-10	Tel: 0711/35 22 99
Joe Peñas	Kolwitzstr. 1	
Irish Pub	Heugasse	

Restaurants:

Blauer Bock (Swabian)	Plochinger Str. 5	Tel: 0711/31 20 17
Carmela (Spanish)	Rathausplatz 2/1	Tel: 0711/35 39 90
Gambrinus (Swabian)	Strohstr. 20	Tel: 0711/35 96 62
Goldenes Fässle	Heugasse 27	Tel: 0711/35 71 26
Kelter	Kelterstr. 104	Tel: 0711/9 18 90 60
Kohinoor	Plochinger Str. 81	Tel: 0711/9 31 83 90
Öxle	Marktplatz 4	Tel: 0711/35 46 35
Pagoda	Schelztorstr. 44	Tel: 0711/35 21 51
Traube	Im Gehren 6	Tel: 0711/37 03 10
Weißbierstube	Marktplatz 4	Tel: 0711/35 33 13
Hop Sing	Ritter Str. 14	Tel: 0711/35 10 458

Cinemas:

Kommunales Kino	Maille 5	Tel: 0711/35 67 79
http://www.gaia.de/koki-es/ (sometimes original version with subtitles)		
Capitol	Neckarstr. 35	Tel: 0711/3965959
Traumpalast	Kollwitzstr. 1	Tel: 0711/5509070
www.traumpalast.de		

In Stuttgart, there are two cinemas which show films in the original version in English:

Corso	Hauptstr. 6	Tel. 0711/7357970
Stuttgart-Vaihingen		
Europa	Königstr. 58	Tel. 0711/2991974
Stuttgart		

Museums:

The **City Museum** ("Stadtmuseum im Gelben Haus") shows the history of Esslingen from the beginning until now.

Hafenmarkt 7

Tel: 0711/3512-3240 or -3227

The **Excavation Museum** ("Ausgrabungsmuseum St. Dionys") is located underneath the city church. Excavations of the church between 1960-63 led to unique archeological findings including remains of walls and graves from the 8th century. There are also remains of residential quarters from the Urnenfeld culture (13th-11th century BC), a crypt and foundations of earlier churches that were built on top of one another.

Marktplatz, City Church, Tel: 0711/35 71 29

The **J.F. Schreiber Museum** was opened in 1998 and shows the history of the J.F. Schreiber publishing company.

Untere Beutau 8-10
Tel: 0711/3512-3240

Esslingen also has several museums of different organizations and companies.

In spring, Stuttgart offers the „Lange Nacht der Museen“ (long night of museums“). It means that a lot of museums are open at night which enables you to visit them even if you are working during the day. Watch out for announcements!

Theater:

Württembergische Landesbühne

Ritterstr. 11

Tel: 0711/3512-3050

Ticket Sales (Monday-Friday 10 a.m.-1p.m. and 4-6 p.m., Saturday 10 a.m.-1p.m. and 1 hour before the show starts)

Strohstr. 1, Tel: 0711/3512-3044

LIMA- Literary Marionette Theater

Landolinsgasse 1

Tel: 0711/31 11 24

Fax: 31 11 24

Tickets are available at the Esslinger Zeitung (Monday-Friday 9 a.m.-6 p.m. and Saturday 9 a.m.-1p.m.)

Marktplatz 6

Tel: 0711/931-0230

Fax: 931-0355

Performances on Fridays 8 p.m., Saturdays 8 p.m. and Sunday 5 p.m. and 8 p.m.

The performance schedule can be found on the web site <http://www.bluebird.de/lima/>

Mashman Company

Tel: 0711/35 38 48

Dance Theater Esslingen

Tel: 0711/8 70 18 60

Kabarett der Galgenstricke

Webergasse 9

Tel: 0711/35 44 44

Fax: 35 74 40

Tickets are available 2 hours before performances. Reservation by telephone is recommended.

Central Theater Esslingen

Am Roßmarkt 9

Tel: 0711/35 99 90

Fax: 35 99 98

Tickets are available 1 hour before performances. Reservation by telephone is possible.

Kulturzentrum Dieselstrasse e.V.

Dieselstr. 26, Tel: 0711/38 71 20, Fax: 38 83 10

Ticket reservation by telephone is possible.

KOMMA Jugendhaus Stadtmitte

Maille 5-9

Tel: 0711/35 26 67

Fax: 35 22 94

Music:

Jazzkeller Esslingen

Webergasse 22

Tel: 0711/937-5836, Fax: 937-5846

e-mail: jazzkeller@jazz-network.com, website: <http://www.jazz-network.com/jazzkeller>

Every October „Catch the bus“ takes place. This is an event where buses travel from one bar to the other the whole night through so that you can get to know a lot of places in an easy way. Watch out for announcements!

Recreation

Swimming in Esslingen

The **Merkel'sche Schwimmbad** was founded in 1907 by the Councillor of Commerce Oskar Merkel and is built in Art Nouveau style. It is directly across the FHTE computer lab in the middle of the historical town centre, has 3 swimming pools, 3 saunas, steam bath, cafeteria, therapy center and tanning salon.

Neckarfreibad is an outdoor swimming pool and has a 50 m long pool, splash pool, waterslide and large lawn for sunbathing.

Hallen-Freibad Berkheim has 3 outdoor pools, sauna and offers massage.

Cheap shopping

For cheaper food you can go to the CARIsatt shop. You need to be entiteled for it. For further information ask the Catholic Student community.

CARIsatt Esslinger Tafel
Neckarstr. 25
73728 Esslingen

Opening hours:
Mo. - Fr.
9.30 - 12.30
14.00 - 17.00

Events in Esslingen

Month	Event
January	New Year's celebration and Glockenspiel (1 January - Rathausplatz)
February	Rathaussturm of the Karnevalgesellschaft Zwieblingen (Mardi Gras celebration - Rathausplatz)
April	Häfelesmarket (1st Saturday - Hafenmarkt) Singing and Dancing for May Day (30 April – Marktplatz)
May	Körblesmarket (1st Saturday - Hafenmarkt) Meeting of the Artists' Guild (2 weeks before Pentecost - Altes Rathaus) May market (2nd Tuesday - Marktplatz) Vineyard day with walks in the Neckarhalde (second half of May) Day of Singing (last Sunday – Blarerplatz)
June	Earth Day (2nd Saturday - Hafenmarkt)
July	Esslingen City Festival (1st weekend – downtown) Jakobimarkt (25 July - Marktplatz)
August	Esslingen Onion Festival (second half of August)
September	Esslingen Wine Festival (middle of September – Festival tent on the Lerchenberg in Mettingen) Singing and Dancing for the Homeland (2nd Sunday - Rathausplatz) Esslingen City Race (last Sunday - Maille)
October	Lantern Festival (Friday before the Kirbe - Maille/Rathausplatz) Esslingen Kirbe (first weekend - Rathausplatz/Altes Rathaus/Hafenmarkt) Wood and Wine Market (2nd Saturday – Hafenmarkt)

- November Esslingen Indoor Sport Festival (2nd Friday - Schelztorhalle)
 Andreasmarkt (11 November - Marktplatz)
- December Esslingen Advent Singing (Saturday - Bürgersaal)
 Weihnachtsmarkt (about 12 days before Christmas - Rathausplatz/Kleiner Markt)
 Christmas Tree Singing and Glockenspiel (24-26 and 31 December - Rathausplatz)

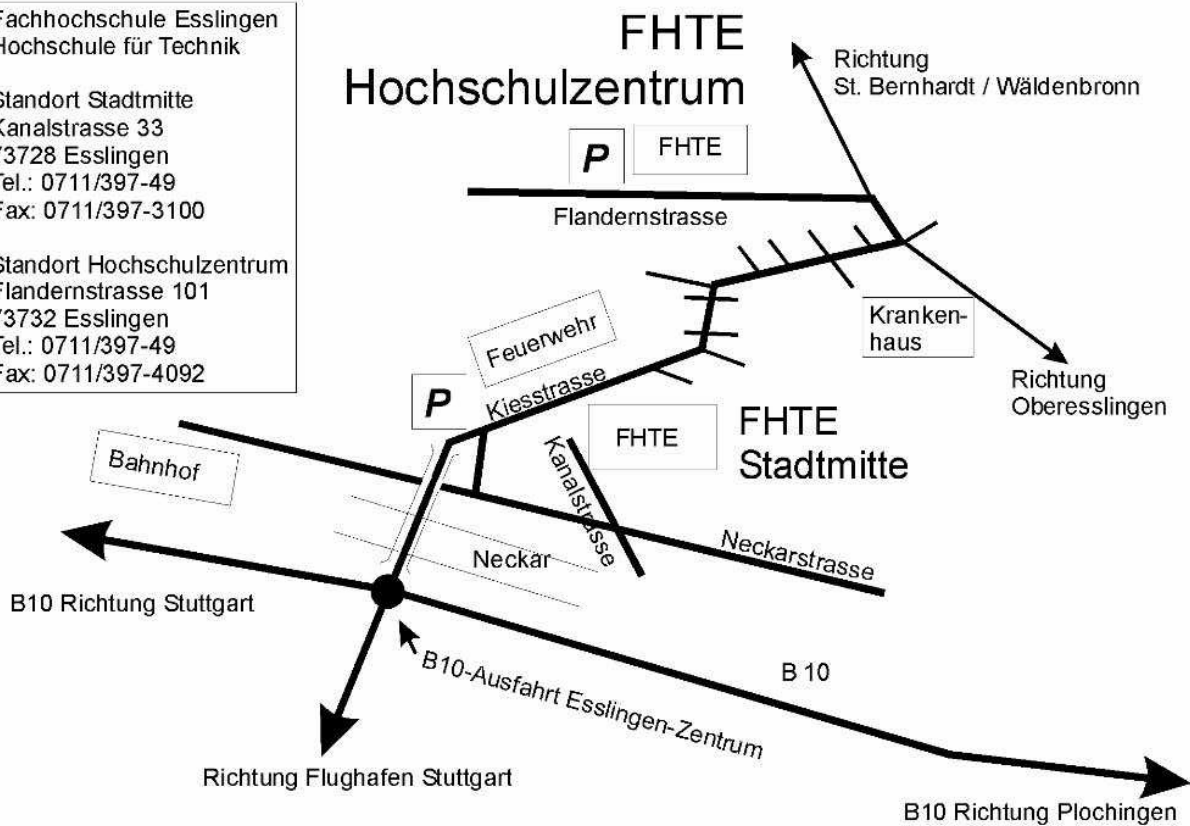
11. CITY AND UNIVERSITY MAPS

FHTE Standorte in Esslingen

Fachhochschule Esslingen
 Hochschule für Technik

Standort Stadtmitte
 Kanalstrasse 33
 73728 Esslingen
 Tel.: 0711/397-49
 Fax: 0711/397-3100

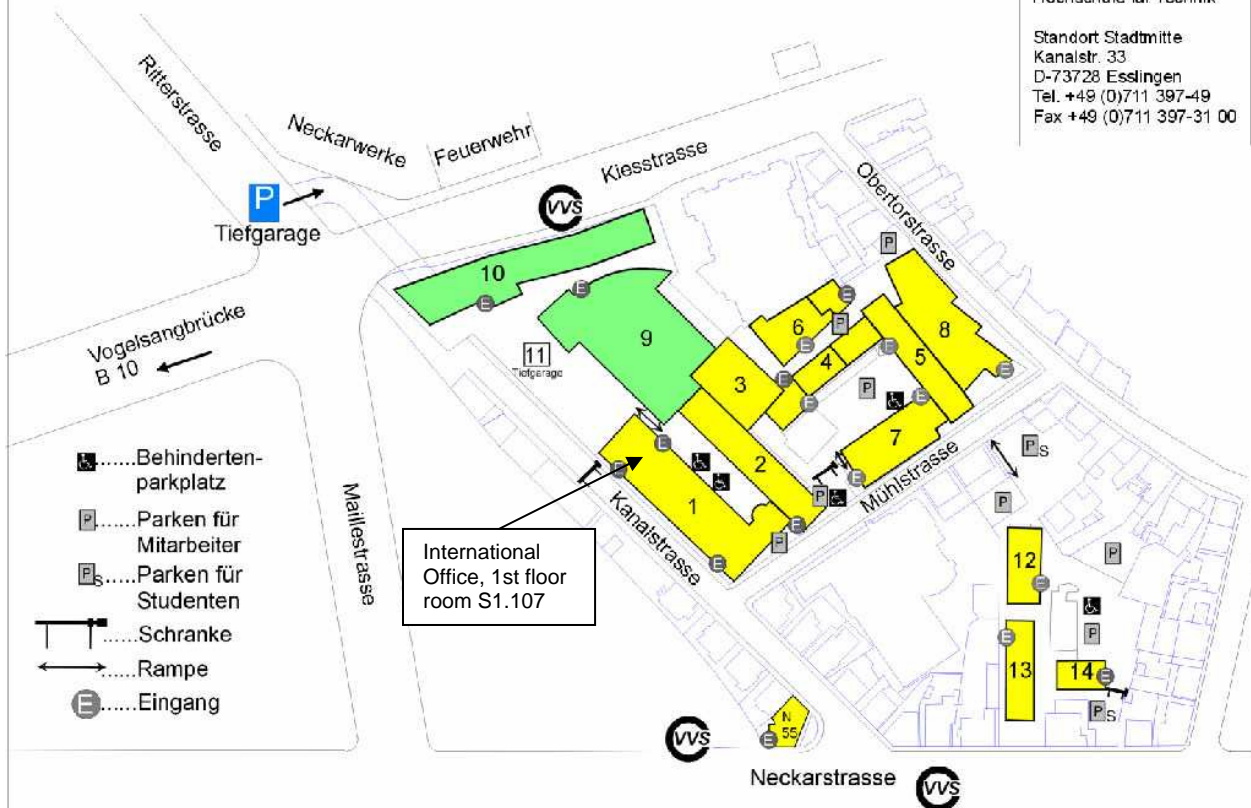
Standort Hochschulzentrum
 Flandernstrasse 101
 73732 Esslingen
 Tel.: 0711/397-49
 Fax: 0711/397-4092



Standort Esslingen - Stadtmitt

Fachhochschule Esslingen
Hochschule für Technik

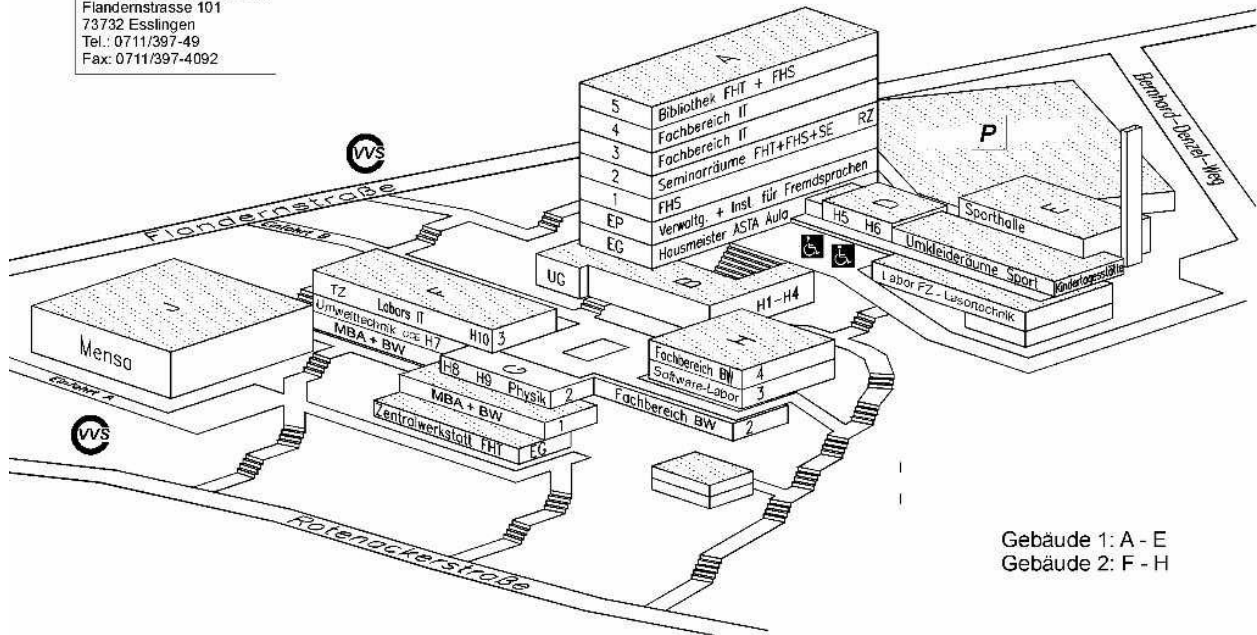
Standort Stadtmitt
Kanalstr. 33
D-73728 Esslingen
Tel. +49 (0)711 397-49
Fax +49 (0)711 397-31 00



FHTE Standort Esslingen - Hochschulzentrum

Fachhochschule Esslingen
Hochschule für Technik

Standort Hochschulzentrum
Flandernstrasse 101
73732 Esslingen
Tel.: 0711/397-49
Fax: 0711/397-4092



Annex: Specific Program Information

(please download the separate file according you the program you participate in, e.g. INTAP, STIPUS, KEEP)